

Dear Robin Meadows Homeowners and Residents,

Living in the same neighborhood, our actions can impact the safety of our neighbors, and our homes. We want to make sure you are aware of some issues that have come up over the last year. Please review the following suggestions to help you protect your safety and investment.

1. **Identify where the main water shutoff is in your unit.** Water leaks can escalate quickly, you do not want to spend valuable time looking for this when you need to shut the water off now!
2. **Check your toilet supply lines.** The supply lines with plastic caps connecting them to the toilet have been known to fail. Units in our neighborhood have experienced this issue recently, and in the past. If a line fails while no one is home, the flooding can cause substantial damage. **Because owners are on notice, damage from future failure of these lines will be considered homeowner neglect and will not be covered by the HOA.**
3. Neighborhood security is everyone's concern. We are aware of recent activities including trash/recycling "diving" and other incidents. You are your neighbors' first line of defense, please pay attention and report suspicious activity; if necessary call the Police.
4. **Cover outside water bibs in winter.** Insulating covers can be bought at hardware stores. This is far cheaper than repairing water damage from burst pipes.
5. **Make sure exterior vent bird-cage covers are intact.** Owners are responsible for damage caused by birds or other pests getting inside.
6. Please make sure your **trash cans are stored out of sight**, and that after collection days you remove them from our narrow streets as soon as you can.
7. All **dogs must be kept on a leash** on HOA common area property, and **pet waste must be cleaned up**. This is for the safety of your pet and all residents; and county law requires dogs to be on a leash in public.
8. **Parking is limited to garages, driveways, and guest parking areas.** Parking on the common area streets blocks other drivers and can obstruct emergency vehicles.
  - a. Please fill your garage and driveway before using guest parking.

If you have any questions or concerns, please contact Jennifer Evans at Superior Community Management: [jennifer@superiorcommunity.com](mailto:jennifer@superiorcommunity.com), or (503) 684-1832.

Sincerely,  
Robin Meadows Board of Directors